

# Medication Authorization Form

Form adapted from the VDSS approved MAT Written Medical Consent Form

- Any changes to this authorization will require a new authorization.
- This form must be completed in English
- One form must be completed for each medication. Multiple medications cannot be listed on one consent form.
- Short Term Medication (<10 days): Parents must complete for medication to be administered for 10 days or less.
- Long Term Medication (>10 days): The child's health care provider MUST complete this form for any Long-Term Medication, Emergency Medication, or when dosage directions state "consult a physician"

**Child's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Child's Known Allergies: \_\_\_\_\_

The Woods, A Montessori School has my permission to administer the following medicine:

**Medication Name:** \_\_\_\_\_

**Route of Administration** (circle one): Oral Inhalants Topical Medicated Patches Eye Ear Auto-Injector

Other: \_\_\_\_\_ (may require additional training by parent or doctor)

**Dosage:** \_\_\_\_\_

**Time to be Given (must be specific):** \_\_\_\_\_

**Emergency Medication: Only emergency medication can be given on an as needed (PRN) basis and (e.g., Epi-pen, Inhalers), requires the Physician's Authorization Below. Specific symptoms necessitating the administration of the medicine must be listed below (Additional care plans may be required):** \_\_\_\_\_

Possible side effects: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

What action should THE WOODS take if side effects are noted (circle one):

Contact Parent Contact Prescriber Call 911 (automatic for EPI-PEN admin.) Other(describe): \_\_\_\_\_

This authorization is effective From: \_\_\_\_\_ Until: \_\_\_\_\_ (The effective period must not exceed 10 work days, unless otherwise prescribed by the physician and must be a specific date.)

Parent or Guardian's Name (please print): \_\_\_\_\_

Parent or Guardian's Signature: \_\_\_\_\_ Date of Authorization: \_\_\_\_\_

Long Term Medication (LONGER THAN 10 DAYS)- REQUIRES PHYSICIAN'S AUTHORIZATION

I certify that, in my opinion, it is medically necessary that the medicine described below be administered to \_\_\_\_\_ during facility hours and that this medicine may be administered by THE WOODS staff.

**Medication Name:** \_\_\_\_\_

**Dosage and Times to be given:** \_\_\_\_\_

This authorization is effective From: \_\_\_\_\_ Until: \_\_\_\_\_

For PRN medications, the following symptoms require the administration of the abovementioned medication: \_\_\_\_\_

**Additional Instructions:** \_\_\_\_\_

**Name of Physician:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Physician's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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Office Use Only

Facility Name: THE WOODS, A MONTESSORI SCHOOL

Facility Telephone Number: 703-634-2537

Authorized child care provider's name (please print): \_\_\_\_\_

Authorized child care provider's signature: \_\_\_\_\_

Date Received from Parent: \_\_\_\_\_

**AUTHORIZATION TO DISCONTINUE:** Please verify with parent and obtain parent signature.

Date of Discontinuation: \_\_\_\_\_ Reason for Discontinuation: \_\_\_\_\_

I certify that my child no longer needs to receive this medication: \_\_\_\_\_

(Signature of parent or guardian)

Additional Notes: